

Morada
HOTEL AM MELLEENSEE

HOTEL GUIDE

from A bis Z



MORADA HOTEL AM MELLEENSEE

Service and information from A to Z

Welcome to the Morada Hotel Am Mellensee.
We are pleased to welcome you as our guest and wish you a pleasant stay. Enclosed our “little guide”.



Address

MORADA HOTEL AM MELLEENSEE

Zossener Straße 76

15838 Am Mellensee

Phone: 03 37 03/99-0

Fax: 03 37 03/99-555

Reservation: 0800/123 21 21 (free of charge)

E-mail: klausdorf@morada.de

www.mellensee.morada.de

Airport

The reception will be happy to provide you with more detailed information and flight tickets. Phone: 502

Flughafen BER Berlin Brandenburg, Willy-Brandt-Platz, 12529 Schönefeld

Arrival and Departure

On the day of arrival, your room will be available at 3 pm and on the day of departure your room will be available until 10 am. If you need the room earlier or longer, please contact the reception. **Please be sure to return your key cards to us before you leave. Thank you.**

Bank

So you can find the nearest ATMs:

Mittelbrandenburgische Sparkasse Zossener Straße 23C,
15838 Am Mellensee

VR-Bank Fläming eG Zum Bahnhof 6, 15806 Zossen

Deutsche Bank Baruther Straße 1, 15806 Zossen

Bus stop

The reception will be happy to provide you with more detailed information and tickets. Phone: 502

Bus stop: Klausdorf Strandbad, Zossener Straße 79

Calling

Our phone number is	03 37 03/99-0
Our fax number is	03 37 03/99-555
If you want to be called	03 37 03/99 + your room number
e. g. room 111 can be reached at	03 37 03/99-111
If you would like to call a guest at the hotel	select the room number
e. g. room 111 can be reached internally at	111
Reception	502 or press the speed dial button on the phone
Exchange line	0

Church services

You can find out the exact service times from our reception staff. Phone: 502

The Catholic Abbey of St. Gertrud can be found at
Klosterstrasse 1, 15838 Am Mellensee.

You can reach the abbey by phone at the number: 03 37 03/91 60.

The Evangelical Community Center in Klausdorf is located in the
Bahnhofstraße 12, 15838 Am Mellensee/OT Klausdorf.

Cleaning

In your closet there is a laundry bag in which you can put the items,
such as clothes, that are supposed to be cleaned. There is also a price list
in the closet and a laundry order slip, which you should send to the reception.

Concierge/Service

Our reception staff will be happy to answer any questions you may have.
For example with taxi service, the ordering of concert tickets, if you would
like to have another pillow, toiletries, newspaper, a city map etc.
Phone: 502

Doctor/Hospital

General practitioner

Dr. med. Volker Bugge
Am See 34
15838 Am Mellensee/OT Klausdorf
Phone: 03 37 03/70 80 2

Markus Paetzold
Zossener Allee 39
15838 Am Mellensee/OT Sperenberg
Phone: 03 37 03/7262

Dentist

Dr. Fechner-Streng

Zossener Straße 44, 15838 Am Mellensee/OT Klausdorf

Phone: 03 37 03/72 86

Hospital

The next hospital is about 25 km away in Ludwigsfelde:

Evangelisches Krankenhaus Ludwigsfelde-Teltow,

Albert-Schweitzer-Straße 40–44, 14974 Ludwigsfelde, Phone: 0 33 78/82 80

Emergency call

Reception	502
Fire brigade/rescue service	0-112
Police	0-110
Poison Control	0-19240

First aid

For first aid or in emergencies, please contact the reception.

Phone: 502

Fire and emergencies / fire extinguishers

In the event of fire or other emergency situations, please refer to the escape plan, which is attached to the inside of your room door.

Fire extinguishers can be found on each floor at marked points.

The hotel, including the rooms, has a hotel wide fire alarm system.

However, in the event of a fire, keep calm.

- Take your key card and go to the door. Feel the doors for heat.
- Check the hallway. Go down to the first floor.
- If the door to the room is hot or the hallway is full of smoke, keep calm.
- You can survive a fire in a room without damage.

These things you should do in that case:

- Open the window if there is smoke in your room.
- Make yourself noticeable.
- Get towels and sheets wet and use it to seal off the cracks in the door and ventilation openings.
- Get yourself fresh air.
- In the worst of circumstances, you might still be forced to leave your room.
- Then notice: move on the floor and breathe through a wet cloth.

Infant

Should you need something for your baby, such as a baby travel cot or a high chair, please contact the reception. Our reception staff will be happy to assist you. Phone: 502

Ironing service

See point „cleaning“.

International dialing codes

France	0-0033-	Telephone charges can vary greatly
Czech Republic	0-0042-	depending on the provider and the
Spain	0-0034-	country of origin of the receiving party.
Austria	0-0043-	If you have any questions, the recep-
Hungary	0-0036-	tion staff will be happy to help you at
Italy	0-0039-	any time. Phone: 502
Great Britain	0-0044-	

The reception staff will be happy to answer any questions you may have at any time. Phone: 502

Internet

Wireless internet access is available throughout the house. We offer WiFi for our hotel guests in all rooms and suites free of charge. The hotel does not guarantee the quality or stability of the wireless internet connection. The risk of malfunctions or interruptions that cause damage or result in the loss of sent or received data, is not borne by the hotel. The hotel cannot be held responsible for any loss or damage of data.

Key cards

Your room is equipped with a sophisticated key card system. The key card can be programmed with a new code at any time. If you should lose the card, a new key card can be obtained with a new generated code. For security reasons, do not write the Room number on the card and always keep the key card holder separately from the key card. The reception staff will be happy to answer any further questions you may have. Phone: 502

Laundry service

See point „cleaning“.

Lost property

Have you found or lost something? Then our reception staff will be happy to help you. Phone: 502

Non-smoking rooms

Our hotel provides only non-smoking rooms. Please note that we charge a cleaning fee of € 250.00 if you smoke in the rooms.

Opening hours

Breakfast

A rich breakfast buffet awaits you daily from 7.00 am to 9.30 am.

Restaurant

Our restaurant is open for snacks such as cake and coffee every day from 11.00 am to 5.30 pm. Dinner is offered for you from 6.00 pm to 7.30 pm.

Bar

Our hotel bar opens for you daily at 10.00 pm.

Kiosk

Our kiosk opens daily at 11.00 am (depending on weather conditions).

Pharmacy

You can find an overview of the on-call and emergency duty schedules at the reception. Phone: 502

The next pharmacies are:

See-Apotheke

Zossener Straße 21d
15838 Am Mellensee
Phone: 03 37 03/78 90

Ahorn-Apotheke

Zossener Allee 11
15838 Am Mellensee/OT Sperenberg
Phone: 03 37 03/72 03

Satisfaction

Should you have been satisfied with us as your host, we would be very happy if you share your positive impressions with others and would rate us on *www.holidaycheck.de*, for example.

Sewing service

We would be happy to repair damaged clothing for you.
Please contact our reception staff. Phone: 502

Suggestions for improvement

Should you have any requests or suggestions that will help you to make your stay with us in the future even more comfortable at the MORADA HOTEL AM MELLEENSEE, please do not hesitate to inform us about this in a personal conversation or in the written way to the following e-mail address:

direktion.klausdorf@morada.de

Our guest questionnaire is also available to you for this purpose.



Train station

The reception will be happy to provide you with more detailed information and tickets. Phone: 502

Train station Zossen, Bahnhofstraße 61, 15806 Zossen

Train station Wünsdorf, Am Bahnhof 3, 15806 Zossen/OT Wünsdorf

Wake up service

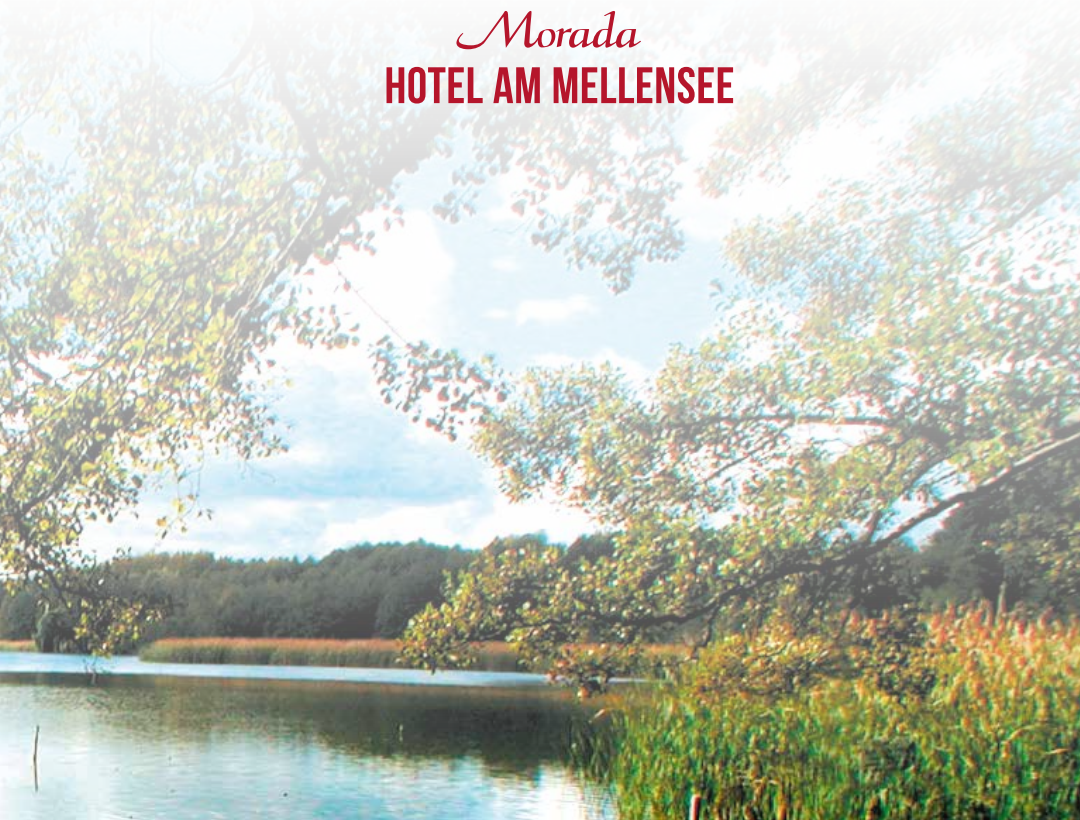
If you would like us to wake you up, please contact the reception.

Phone: 502

We will of course be happy to answer any further questions you may have at any time to disposal. We are very pleased that you are our guest and wish you a restful stay in a relaxed atmosphere.

Your hotel management and the entire team of the

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